

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio  
Mr. Marvin Braverman (arrived at 7:13 p.m.)  
Mr. Ken Chiarella  
Ms. Jill DeMaio  
Ms. Kathy Kolupanowich  
Ms. Patricia Lang  
Mr. Steve Riback  
Mr. Frank Russo

BOARD MEMBERS ABSENT

Ms. Dawn Quarino

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools  
Dr. Dori Alvich, Assistant Superintendent of Schools  
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Sreeja Mamillapalli

MEMBERS OF THE PUBLIC 93

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 8, 2017:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Riback to approve the minutes for the Public Board of Education Meeting held on July 19, 2017. Motion carried with Ms. DeMaio abstaining.

A motion was made by Mr. Chiarella and seconded by Mr. Riback to approve the minutes for the Closed Session Meeting held on July 19, 2017. Motion carried with Ms. Arminio opposing, Ms. DeMaio abstaining and Mr. Russo recusing.

#### APPRECIATION PLAQUE PRESENTED BY FIRE DISTRICT NO. 3

Lieutenant Daley from Monroe Township Fire District No. 3 presented the Board with a plaque in appreciation for the donation of three obsolete school busses, which were no longer necessary for school purposes for use with its Emergency Management Training. Lt. Daley stated that the busses were used for training purposes. The Board was very appreciative for the plaque and the acknowledgment.

#### BOARD DISCUSSION ON PROPOSED REFERENDUM

A motion was made by Mr. Riback and seconded by Ms. Lang that the members of the Monroe Township Board of Education approve the following resolution by consent roll call:

BE IT RESOLVED BY THE BOARD OF EDUCATION (the "Board of Education") OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (the "School District"), AS FOLLOWS:

1. A special school election of the legal voters of the School District shall be held on Tuesday, March 13, 2018 from 7:00 o'clock A.M. until 9:00 o'clock P.M., in the School District at the places and for the purpose of approving the construction of a new middle school on land, which is anticipated to be donated to the Board of Education by the Township of Monroe.

2. The Board of Education hereby appoints (a) the law firm of McCarter & English, LLP to provide the specialized legal services necessary in connection with the financing of the project and the authorization, issuance and sale of any bonds or temporary notes therefor, and other appropriate legal services in connection with such financing and (b) Phoenix Advisors, LLC to act as Municipal Advisor and to provide specialized financial services necessary in connection with such financing. The Secretary of the Board of Education is hereby authorized to cause to be printed once, in an official newspaper, the notice required by N.J.S.A. 18A:18A-5(a)(1) in connection with such appointments.

3. This resolution shall take effect immediately.

Mr. Gorski read a letter from the Township to Board President Kolupanowich. The letter indicated the Townships intent to purchase building lots block 25 lots 14.1 & 16 and transfer the property to the Board of Education at no cost for the site of a new middle school.

Mr. Gorski presented the recommendations from the Student Growth Committee; the process that administration used which led them to determine that the above mention property was best suited for the construction of a new middle school. Mr. Gorski explained the restraints of the District purchasing the land themselves and the desire for the Township to purchase it for the District. Mr. Gorski indicated that after working with financial advisors the construction of the

proposed middle school would cost \$68,845,545.00 with a tax impact of approximately \$39.25 per year on an average \$100,000.00 assessed value.

Dr. Kozak added that the most pressing need is the middle school. Dr. Kozak stated that the addition to the high school and construction of a new elementary school will eventually be necessary but addressing the middle school is of the utmost urgency.

Ms. DeMaio inquired what the districts bond rating was and how it impacts interest rates. Mr. Gorski responded that the bond rating is a very important variable in determining the interest rate. The bond rating is affected by reserves; global impacts from the State; local issues regarding the Districts audit; and generation of surplus all contribute to the bond rating. Mr. Gorski stated that the Township has a very good rating and the last time that he checked the District had the highest obtainable one.

Mr. Russo inquired why the addition to the high school wasn't chosen first and what the cost of that project would be. Mr. Gorski responded that there is not a definitive cost for the addition to the high school yet. Mr. Gorski stated that the middle school was determined to be the most critical. Mr. Gorski added that the twelve portable classroom units being brought in next year will not be able to address the bottleneck in the cafeteria and the middle school has the highest per pupil ratio. Additionally, the high school has the most flexibility as far as scheduling goes. Mr. Russo stated that it would better serve the community if the election was held in November where it could draw more voters and inquired why it is being proposed for March. Mr. Gorski explained that there is a significant amount of proceeding work and required submission of paperwork that proceeds the election, and the earliest that it could be accomplished and properly notify the community is March. Ms. Kolupanowich added that the State only allows districts to go for referendum on certain dates and doesn't believe that November is one of them. Additionally, in order to go out for a certain date you need to have all the information to the Department of Education about six months ahead of time.

Mr. Chiarella inquired if the Board can proceed with another referendum that includes the other two projects if the referendum doesn't pass in March. Ms. Kolupanowich responded that she believes if the referendum doesn't pass the Board can go out for the same referendum again. Ms. Kolupanowich added that if it doesn't pass the second time, the State can come in and find that there is a need for the referendum and require the district to build a middle school. Mr. Chiarella stated that if that should happen, he would suggest that all three projects get bundled together. Mr. Chiarella also stated that he has a concern that due to the confidential land negotiations the Board doesn't have enough information on the land, especially the cost and questioned the need to move so quickly on it.

Ms. Arminio expressed her concerns with the language within the resolution that states "which is anticipated to be donated to the Board of Education by the Township of Monroe". Next, Ms. Arminio questioned if the resolution can be separated as she understands the need to act quickly on paragraph #1 but feels the costs associated at paragraph #2 is extremely vague. Lastly, Ms. Arminio inquired if \$68,845,545.00 is just for the construction of the school or does it include ancillary items. Mr. Gorski responded that the estimate includes soft costs including bonding and

legal fees. Mr. Gorski expressed that at this juncture it is important to approve a bond counselor and financial advisor, and it is his recommendation to approve those listed within paragraph #2.

Ms. Lang inquired what would happen if the land is not transferred. Mr. Gorski responded that the Township has expressed that it is their intention to purchase the land and donate it at no cost to the District, and communicated such with both Bond Ordinances that were passed and the Letter of Intent sent to Ms. Kolupanowich. Mr. Gorski added that should it not be transferred; the timetable could be delayed for the referendum or it could be pulled. Ms. Lang expressed concern relating to the expense for delaying the addition to the high school and construction of a new elementary school, and inquired if those plans could then be included in a revised referendum if it fails in March. Mr. Gorski stated that if the referendum for the middle school is defeated the Board could revise the plan and add to the referendum for the next attempt, keeping in mind that if it doesn't pass the first time it may be difficult to get it passed the next time with additional costs.

Mr. Braverman stated that he feels that he is being pushed into going through the Township for this project and will not be supporting it. Mr. Gorski responded that the Township isn't pushing this on the Board, it was Administration and Ms. Kolupanowich who sought out the help from the Township in purchasing this land.

Mr. Riback stated that the Board is trying to be sensitive to the taxpayers as well as supporting the needs of the students, and expressed frustration with the lack of State Aid that Monroe receives and the inability to charge developers impact fees.

Ms. Arminio expressed uneasiness with the timetable of receiving the property. Ms. Arminio also stressed her concerns after learning that another party is interested in purchasing the same property. Ms. Arminio stated that the Board did their part in keeping the land negotiations confidential, but the Township may not have, as the community is informed and unfortunately that may now affect the cost. Mr. Gorski stated that given the circumstances of the other offer, he doesn't believe that the Township will not have to pay anything more for the property.

Ms. Kolupanowich reiterated that the Township wasn't involved in the property search, and she along with Administration sought out the help of the Township to purchase the property. Ms. Kolupanowich added that the Township is aware that the District needs to get the land as soon as possible.

Ms. DeMaio stated that as a parent she feels that the District needs to move forward with the construction of a new middle school, adding that the hallways are very crowded and her son has thirty students in his critical classes. Ms. DeMaio stated that she doesn't want to spend money on trailers when that money can be spent to better to benefit the students.

Ms. Kolupanowich reported that since August 1<sup>st</sup> approximately 180 new students have registered and the District is growing at a very fast rate. Ms. Kolupanowich stated that the overcrowding is effecting the students, parents and staff. Additionally, if the referendum passes in March the school wouldn't open until September 2021, and by then there will be 3,000 unhoused students.

### PUBLIC HEARING ON BOND REFERENDUM

Vic Cooper 525 Abbott Court – stated that the recommendation from the Student Growth Committee was for the construction of a new middle school, new elementary school and an addition to the high school. Understanding that currently there isn't property for the elementary school, Mr. Cooper inquired why the expansion of the high school cannot be included in this project. Mr. Gorski responded that although there is a need for all three projects, the first project that came to fruition is the middle school, which also has the most emergent need.

Chrissy Skurbe 21 Preakness Drive- stated that she feels blindsided as she understood that all the projects were going to be completed and now learning that the other projects are being put on hold. Ms. Skurbe added that the District cannot wait to see what happens with the middle school project, if all schools are presently over- crowded now. Ms. Skurbe stated that as a taxpayer she deserves the right to know the purchase price of the land.

Misty Corbisiero district teacher – inquired what the plan for the new middle school was. Dr. Kozak responded that the plan is to have two middle schools that match and keep it as equal to the current middle school as possible.

Andy Paluri 16 Saint James Street – thanked the Board and Ad Hoc Committee for their efforts obtaining the revised state aid. Mr. Paluri stated that it is not acceptable to pay \$20,000.00 to \$25,000.00 in taxes and have your children studying in trailers. Mr. Paluri questioned why the proposed new middle school is only being designed for 30 classrooms and why the Board is only planning for five years and not beyond that. Mr. Gorski responded that the demographic study projected 2,000 middle school students within the next ten years, this project, with both middle schools will satisfy that growth.

Peter Tufano 10 Catherine Street – in regards to the State forcing Freehold to build a school and contributing 85% of the costs, Mr. Tufano inquired what % the State would give Monroe if they forced Monroe to build. Mr. Gorski responded that hypothetically, should the referendum fail twice and the State force the construction of a school, in his opinion Monroe wouldn't receive anything as the State considers Monroe an affluent district.

Prakash Parab 33 Dayna Drive – Mr. Parab state that he was surprised to see that only the middle school is being considered for the referendum. Mr. Parab requested that the Board provide a plan for the new elementary school and addition to high school at the next meeting.

Kathy Crowley 56 Spruce Meadows Lane – inquired if there is any way to circumvent the State's five- year projection rule. Mr. Gorski responded that he and Mr. Tague went to the Department of Education (DoE) and requested for an exception to that rule as five years does not do Monroe justice. The DoE said that they would consider the request and let administration know. Mr. Gorski added that according to the demographer study the most impactful growth will happen within the next five years.

Chandana Mukka 30 Eddington Lane - inquired when the State's decision to increase Monroe's state aid will be made. Ms. Kolupanowich responded that she created an Ad Hoc Committee for Fair Funding, they spent the spring fighting for Monroe's fair share of funding. Ms.

Kolupanowich reported that Monroe's aid was revised and the District received an additional \$458,000.00. Ms. Kolupanowich added that although grateful for the increase the committee is not done fighting.

Ram Ranganath 6 Owens Drive – the Board should notify the taxpayers of the estimate cost of all three projects. Mr. Gorski stated that the middle school should be approximately sixty-eight million, the addition to the high school anywhere from sixty million and an undefined amount for the elementary school, which total could be anywhere from one hundred sixty to one hundred ninety million if bundled together. Mr. Gorski added that the middle school project came to fruition first, it is the most demanding one, and has the greater probability of success in passing. Mr. Ranganath stated that it is important that the Board be as transparent and independent of the town as possible.

Krishner Tekalev 11 Jake Place – stated that with 2500 unhoused students and trailers being brought back, it is imperative that the March referendum pass and the middle school project begin as soon as possible. Mr. Tekalev added that the Board should provide the plan for the other school projects at a future meeting.

Donald Isaacson 39 Lakehurst Way – expressed that the residents in the adult communities are going to be forced out of the town. Mr. Isaacson stated that the Board should not only focus on running the schools they should also focus on how to fund them. Mr. Isaacson added that if the Board doesn't go to the courts it's not going to change. Mr. Isaacson requested that the Board create a plan to get more funding for this District.

Ms. Arminio stated that despite her concerns about the timing; the conveyance of the land; and the unanticipated costs, she will support this resolution. Ms. Arminio added that she will hold herself accountable for her vote; the Township Council accountable for accurate information; and the professionals that she relied on for this information accountable if what has been stated this evening doesn't go through. Additionally, Ms. Arminio stated that if the State allows construction projects for only five years then the State should then eliminate the run-away building for five years so the District can catch their breath.

Mr. Braverman stated that although he understands the need for space for the students, he is voting no as he is against this particular project.

Mr. Chiarella stated that he will be voting no because the project doesn't include the high school addition and new elementary school. Both Mr. Chiarella and Mr. Russo stated that they are voting no as they feel that it is unfair to hold the election in March when a portion of Monroe's population are in other states.

Ms. Kolupanowich stated that she will support this resolution because she knows that the middle school needs to get started. However, she sees the need to address and have a plan for the other two projects in the very near future.

Roll Call 5-3-1-0-1 Motion carried with Mr. Braverman, Mr. Chiarella and Mr. Russo voting no and Mr. Rutsky abstaining.

Ms. Lang and Ms. Arminio stated that they hope that Administration and the Board start looking to address the other projects as soon as next month. Mr. Riback added that he hopes that the comments and suggestions made by the public this evening are taken seriously.

#### STUDENT BOARD MEMBERS' REPORT

Ms. Kolupanowich welcomed Ms. Sreeja Mamillapalli, a Junior at the high school as the new student board member.

A motion was made by Ms. Lang and seconded by Mr. Rutsky that the board take a five-minute recess. Motion carried with Mr. Braverman opposing.

#### COMMITTEE REPORTS

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, stated that the committee met earlier this evening and reviewed the following documents:

Mathematics Grades 1, 5 & 7

Science Grades 2 and 8

French III and French III Honors

American Studies

Language Arts II and Language Arts II Honors

Mr. Paul Rutsky, Chairperson of the Finance Committee, stated that the committee met on September 5<sup>th</sup> and discussed the finances and course selection for the Adult Education Program. Mr. Rutsky reported that program took an approximate loss of \$34,000.00 in both 2016 and 2017. The committee members ultimately recommended the following:

1. To continue operations for another year.
2. To facilitate and ask Ms. Naumik to more widely distribute the program catalog.
3. To enhance course offerings through partnerships with other entities.

The committee will address this again in the future.

Next, Mr. Rutsky reported that the committee continued a discussion on appropriating the earnings of the ECE/Falcon Care program. The committee agreed to appropriate \$600,000.00 to the general fund in budget year 18/19 to be used generally to offset trailer costs. Mr. Rutsky added that if the trailers are less than \$600,000.00 the lesser amount will be transferred.

Mr. Ken Chiarella, Chairperson of the Ad Hoc Committee, reported that the committee met and created the following letter:

Dear Senator Greenstein, Assemblyman DeAngelo and Assemblyman Benson,  
With the greatest respect, the Fair Funding Committee, created by the Monroe Township Board of Education, is hereby writing this letter to you to express that, while grateful that we received an additional \$458,098, we still find this sum to be woefully inadequate.

Furthermore, we are requesting, that the inequity in funding be remedied prior to the November election. Our district cannot wait years for the School Funding Formula to be fixed or funded. Our taxpayers send upwards of forty million dollars to Trenton annually and we get back less than 10% of that amount.

Our committee, along with many members of our community, took part in signing the funding petition, testifying before the Assembly and Senate Budget Committees in Trenton, and we have been working tirelessly to ensure that we receive our fair share of school funding. We are not satisfied with the outcome and implore you to move prior to November to secure a funding formula fix. Our taxpayers can no longer shoulder the burden of self-funding the school district which is laden with regulations and unfunded state and federal mandates.

A motion was made by Mr. Chiarella and seconded by Ms. Arminio that the members of the Board of Education accept and endorse Mr. Chiarella's letter on behalf of the Ad Hoc Committee for Fair Funding and authorize its submission to state officials. Mr. Russo stated that the beginning of the letter sounds more like a thank you note. Mr. Russo further stated that besides the funding formula, the five-year projection rule also needs to be addressed Motion carried 9-0-0-0-0.

Mr. Chiarella thanked the Board for their support and advised that Mr. Cooper will be meeting with Dr. Kozak and the media tomorrow to disseminate the letter.

Board President Kolupanowich provided an opportunity for Mr. Cooper, a member of the Ad Hoc Committee for Fair Funding the opportunity to speak.

Mr. Victor Cooper 525 Abbott Court - member of the Ad Hoc Committee for Fair Funding, stated that at the last meeting it was agreed that Mr. Cooper should try to get the news media to cover the State's failure to fund schools. Mr. Cooper reported that the Sentinel and Wall Street Journal responded favorably. Mr. Cooper added that he will be meeting with Dr. Kozak first thing tomorrow morning to strategize and disseminate the letter.

PUBLIC FORUM – None

## SUPERINTENDENT'S REPORT

### PERSONNEL

A motion was made by Mr. Braverman and seconded by Ms. DeMaio that Personnel Items A- AI be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

### BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Braverman that Board Action Items A-P be approved by consent roll call. Ms. DeMaio inquired if Item F is replacing Item G. Dr. Kozak responded yes. Ms. Lang and Ms. DeMaio expressed their concerns relating to Policy #5460/High School Graduation and Policy #2622/Student Assessment. Mr. Russo stated that District Goal # 4 is something that is unmeasurable. Dr. Kozak responded that the goals were development by the Board and the action plans will be developed to show how the goals will be measured. Ms. DeMaio stressed her concerns with the increased number of goals, adding that last year there were three and now there are fourteen, which she feels is too many. Dr. Kozak



responded that were only four goals but he thought that by breaking them down further into more goals they would be more transparent. Ms. Arminio inquired about the funding for the two new unbudgeted secretary positions. Mr. Gorski responded that there is money available for them due to several key positions being filled late which created surplus for these. Roll Call 9-0-0-0-1. Motion carried with Ms. DeMaio, Ms. Lang and Ms. Kolupanowich voting no on Policy #2622 & Policy #5460; and Mr. Russo abstaining on Item I – Side Bar Agreement. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

#### BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Braverman and seconded by Mr. Riback that Board Action Items A-I be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried with Ms. Lang abstaining on Item G – Travel Resolution. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

#### BOARD PRESIDENT'S REPORT

Due to the length of the meeting and topics covered, Ms. Kolupanowich did not give a report.

#### OTHER BOARD OF EDUCATION BUSINESS

Ms. Lang reported she attended the NJSBA County Meeting, the meeting topics were how to save your district money and how to improve conflict resolution between special and general education.

Ms. Arminio thanked the members who voted no on the resolution for the bond referendum and asked that they are respected for their position on the matter.

#### PUBLIC FORUM

Kathy Crowley 56 Spruce Meadows Lane – spoke in regards of the wellness policy and the responsibility of providing non-threatening foods being placed on room parents. Dr. Kozak responded that the current plan and policy is a step in the right direction that the wellness committee requested that the particular guidelines should be set by the building principals.

Chrissy Skurbe 21 Preakness Drive – stated that the Board did not pass a food wellness policy, the only thing the policy did was take food away from birthday parties. Ms. Skurbe added that the understanding is that there are three parties allowed a year and it is up to the PTA/PTO to check the food. Ms. Skurbe added that it is the responsibility of the Board to set a policy and the principal, teacher or school nurse to check the food that is coming into the building not that of the PTA/PTO.

Betty Saborido 2 Barrymore Drive – stressed her concerns regarding the drop off location of special education students at Mill Lake. Mr. Gorski explained that the drop off procedure was designed to reduce the traffic flow and student safety, not to single out any particular students.

### CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Discussion regarding Superintendent Merit Goals pursuant to the Employment Agreement between the Superintendent and the Board.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the members of the Board of Education go into closed session. Motion carried with Mr. Braverman opposing.

Adjourned to Closed Session at 10:35 p.m.  
Returned to Public Meeting at 12:27 a.m.

Mr. Chiarella and Mr. Russo were not in attendance for the closed session meeting.  
Mr. Braverman dismissed himself at 11:30 p.m.

A motion was made by Mr. Riback and seconded by Ms. Arminio to approve the following resolution by consent roll call:

It is recommended that the Board of Education approve Merit Goals for the Superintendent of Schools for the 2017-2018 school year, subject to approval by the Executive County Superintendent of Schools, as follows:

Goal #1 To continue the goal of increasing students' understanding of career opportunities, connect student learning to issues facing the local and global communities, and enhance communication between staff and university professors/practitioners in various career fields by developing partnerships with corporations and universities with up to 15 internships with no less than six.

Quantitative Goal – 3.3 of salary for \$5,577.00

Goal #2 To increase the percentage of Grade 3 students who met or exceeded expectations on PARCC ELA 2017 from 62.3% to 65%.

Quantitative Goal – 3.3% of salary for \$5,577.00

Goal #3 To increase community awareness of student learning through student presentations and/or projects in the community.

Qualitative Goal – 2.5 of salary for \$4,187.00

The Superintendent is hereby directed to submit the aforementioned Merit Goals to the Executive County Superintendent for review and approval.

Ms. Lang stated that the above goals were established for the superintendent to be challenged to produce for next the 2017/2018 school year, and no monetary award was given by means of the resolution.

Roll Call 6-0-0-0-4. Motion carried.

A motion was made by Ms. Arminio and seconded by Mr. Riback to approve the following resolution by consent roll call:

It is recommended that the Board of Education: (1) approve the following goals for the 2016-2017 school year subject to approval by the Executive County Superintendent of Schools:

Goal #1 To assess the college preparedness of students who graduated from the Monroe Township School District (MTSD) by gathering data related to MTSD students' academic success at the college level.

2.5% for \$4,187.00

Goal #2 To increase students' understanding of career opportunities, connect student learning to issues facing the local and global communities, and enhance communication between staff and university professors/practitioners in various career fields by developing partnerships with corporations and universities.

55% complete for \$3,067.00

and (2) Direct the Superintendent to submit the Merit Goals to the Executive County Superintendent, for review and approval.

Roll Call 6-0-0-0-4. Motion carried.

PUBLIC FORUM - None

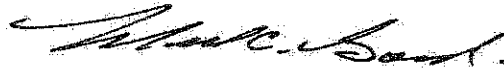
#### NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, October 18, 2017.

#### ADJOURNMENT

A motion was made by Ms. Lang and seconded by Mr. Riback that the meeting be adjourned. Motion carried. The public meeting adjourned at 12:35 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski".

Michael C. Gorski, CPA  
Business Administrator/Board Secretary



**Wednesday, September 13, 2017**  
**MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**

**MONROE TOWNSHIP HIGH SCHOOL**  
**200 SCHOOLHOUSE ROAD**  
**MONROE TOWNSHIP, NJ 08831**  
**7:00 P.M.**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**

**Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.**

**The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.**

**The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.**

## **1. CALL TO ORDER**

## **2. PLEDGE OF ALLEGIANCE**

## **3. ROLL CALL**

### **Subject            A. BOARD MEMBERS**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           3. ROLL CALL

Access             Public

Type               Information

Ms. Michele Arminio  
 Mr. Marvin Braverman  
 Mr. Ken Chiarella  
 Ms. Jill DeMaio  
 Ms. Kathy Kolupanowich  
 Ms. Patricia Lang  
 Ms. Dawn Quarino  
 Mr. Steven Riback  
 Mr. Frank Russo

**JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)**

Mr. Paul Rutsky

**STUDENT BOARD MEMBERS**

Ms. Sreeja Mamillapalli

Ms. Stefani Scalisi

**4. STATEMENT**

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**Subject            A. STATEMENT**

Meeting           Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category          4. STATEMENT

Access            Public

Type               Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 8, 2017:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

**5. APPROVAL OF MINUTES**

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**Subject            A. APPROVAL OF MINUTES**

Meeting           Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category          5. APPROVAL OF MINUTES

Access            Public

Type               Information

Public Board of Education Meeting, July 19, 2017  
Closed Session Meeting, July 19, 2017

File Attachments  
[Public July 19, 2017.pdf \(257 KB\)](#)

Executive File Attachments  
[Cl. 07.19.17.pdf \(132 KB\)](#)

**6. APPRECIATION PLAQUE PRESENTED BY FIRE DISTRICT NO. 3**

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**Subject**            **A. PRESENTATION BY FIRE DEPARTMENT NO. 3 OF AN APPRECIATION PLAQUE TO THE BOARD OF EDUCATION.**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           6. APPRECIATION PLAQUE PRESENTED BY FIRE DISTRICT NO. 3

Access             Public

Type

## **7. BOARD DISCUSSION ON PROPOSED REFERENDUM**

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**Subject**            **A. RESOLUTION AUTHORIZING SPECIAL ELECTION**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           7. BOARD DISCUSSION ON PROPOSED REFERENDUM

Access             Public

Type

BE IT RESOLVED BY THE BOARD OF EDUCATION (the "Board of Education") OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (the "School District"), AS FOLLOWS:

1. A special school election of the legal voters of the School District shall be held on Tuesday, March 13, 2018 from 7:00 o'clock A.M. until 9:00 o'clock P.M., in the School District at the places and for the purpose of approving the construction of a new middle school on land, which is anticipated to be donated to the Board of Education by the Township of Monroe.

2. The Board of Education hereby appoints (a) the law firm of McCarter & English, LLP to provide the specialized legal services necessary in connection with the financing of the project and the authorization, issuance and sale of any bonds or temporary notes therefore, and other appropriate legal services in connection with such financing and (b) Phoenix Advisors, LLC to act as Municipal Advisor and to provide specialized financial services necessary in connection with such financing. The Secretary of the Board of Education is hereby authorized to cause to be printed once, in an official newspaper, the notice required by N.J.S.A. 18A:18A-5(a)(1) in connection with such appointments.

3. This resolution shall take effect immediately.

**Subject**            **B. PUBLIC HEARING ON BOND REFERENDUM**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           7. BOARD DISCUSSION ON PROPOSED REFERENDUM

Access             Public

Type

## **8. STUDENT BOARD MEMBERS' REPORT**

## **9. COMMITTEE REPORTS**

## **10. PUBLIC FORUM -AGENDA ITEMS ONLY**

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**Subject**            **A. PUBLIC FORUM (See Note 3)**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           10. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

**11. SUPERINTENDENT'S REPORT/RECOMMENDATION**

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**Subject A. PERSONNEL**

Meeting Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AI

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- A. It is recommended that the Board accept the resignation of **Ms. Connie Leli**, teacher assistant at Falcon Care, effective August 30, 2017.
- B. It is recommended that the Board accept the resignation of **Ms. Lisa Babar**, paraprofessional at Mill Lake School, effective August 30, 2017.
- C. It is recommended that the Board approve the revised date of the resignation of **Ms. Amanda Koekemoer**, teacher of grade 1 at Oak Tree School, effective September 7, 2017.
- D. It is recommended that the Board accept the resignation of **Mr. John Mancino**, custodian at the High School, effective September 7, 2017.
- E. It is recommended that the Board accept the retirement of **Ms. Maureen Prusakowski**, bus driver in the Transportation Department, effective November 1, 2017.
- F. It is recommended that the Board approve an unpaid medical leave of absence to **Ms. Nicole Gross**, teacher of language arts at the High School, effective September 5, 2017 through September 29, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Jackie Koslowitz**, paraprofessional at MTHS effective September 25, 2017 through October 20, 2017 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Koslowitz may be entitled.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Donna Plichta**, secretary at Pupil Personnel Services, retroactive to August 11, 2017 through August 25, 2017 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Plichta may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Donna Plichta**, secretary at Pupil Personnel Services, effective September 11, 2017 pending further action of the Board in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the



period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Plichta may be entitled.

- J. It is recommended that the Board approve a revision in the medical leave of absence to **Ms. Patricia Sherman**, work station specialist at Applegarth School, effective September 13, 2017 through December 14, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sherman may be entitled.
- K. It is recommended that the Board approve a modification in the return date of the maternity leave of absence of **Ms. Jessica Siculietano**, teacher of grade 4 at Applegarth School, effective October 2, 2017 through February 20, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Siculietano may be entitled.
- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Michelle Dea**, paraprofessional at Applegarth School, effective November 21, 2017 through March 2, 2018. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Dea may be entitled.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Laura Sidler**, special education teacher at MTMS, effective December 11, 2017 through April 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sidler may be entitled.
- N. It is recommended that the Board approve an extended medical leave of absence to **Ms. Rosalie Lidzbarski**, custodian at MTMS, retroactive to August 18, 2017 through September 29, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lidzbarski may be entitled.
- O. It is recommended that the Board approve an extended medical leave of absence to **Ms. Patricia Lee**, custodian for the District, retroactive to August 23, 2017 through September 8, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lee may be entitled.
- P. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Ashlee Kovacs**, teacher of special education at MTMS, effective October 2, 2017 through October 13, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kovacs may be entitled.
- Q. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Trisha Abrams**, teacher of grade 3 at Mill Lake, effective September 5, 2017 through December 15, 2017, in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Abrams may be entitled.
- R. It is recommended that the Board approve a leave of absence to **Ms. Lisa Romano**, paraprofessional at Brookside School, effective October 16, 2017 through October 20, 2017. Ms. Romano will utilize her three personal days and the one remaining day will be unpaid.
- S. It is recommended that the Board approve the return to work of **Ms. Marianna Cabanski**, custodian at Mill Lake School, effective September 5, 2017.

- T. It is recommended that the Board approve the following staff to perform secretarial tasks at their respective school for the Summer 2017 retroactive to August 1, 2017:

<b>Name</b>	<b>School</b>	<b>Hourly Rate</b>	<b># of Hours</b>
Lois Castrovence	Brookside	\$34.14	4
Sandra Barravecchio	Applegarth	\$30.23	19.5

- U. It is recommended that the Board approve the following staff as advisors at the High School for the 2017-2018 school year (stipends pending negotiations) account no. 11-401-100-100-000-098:

Weight Training (Fall)	Joe Eurell/Gerard Minter	1721. (50/50)
Weight Training (Winter)	Marc DeBellis	1721
Weight Training (Spring)	Justin Cella	1721
Coaches Club	Margaret Dey	1721
Ex-Amino	Michelle Ballard	1721

- V. It is recommended that the Board **amend** the approval for the following nurses to work 25 hours each effective June 22, 2017 through August 31, 2017 at the per diem rate or hourly instructional supplemental rate, whichever is greater, account # 11-000-213-100-000-098:

Bonnie Essig	Maria McNutt
Marlene Beaton	Stacy Fretta
Susan Talocka	Kris Cauda
Maryann Procopio	Deborah Force
Cynthia Weiler	Catherine Lestingi
Lea Nicholas	Alicia Realmuto

- W. It is recommended that the Board amend the approval for the following nurses to process sports physicals for the middle school students from June 22, 2017 through September 1, 2017 at the per diem rate or hourly instructional supplemental rate, whichever is greater, account # 11-000-213-100-000-098:

Debbie Force  
Alicia Realmuto

- X. It is recommended that the Board amend the approval for the following nurses to process sports physicals for the high school students from June 22, 2017 through September 1, 2017 at the per diem rate or hourly instructional supplemental rate, whichever is greater, account # 11-000-213-100-000-098:

Leah Nicholas  
Catherine Lestingi

- Y. It is recommended that the Board approve the following staff for After School Basic Skills Program for the 2017-2018 school year teachers \$77.56 per session:

**Woodland**

Danielle Kutcher - Basic Skills  
Tracy Hammill - paraprofessional

**Brookside**

Kristen Brown - Basic Skills substitute teacher  
Beth Nagle - Basic Skills substitute teacher  
Jodi Rubenstein - Basic Skills substitute teacher

**Applegarth**

Cynthia Hills - Basic Skills teacher

- Z. It is recommended that the Board approve the following staff for After School TAG Program for the 2017-2018 school year teachers \$77.56 (elementary) \$116.34 (MTMS) per session:

Jennifer Hyer – Art TAG – grade 5 Woodland, Grade 4 applegarth

Colin Temple – Art TAG – grade 5 Applegarth

Jena Brown – Art TAG – grade 4 Woodland

Marie Lucille Strano, Grade 4 and 5 Brookside

Astin Williams, Grade 6 MTMS

Holly Jarusiewicz – STEM, MTMS

Alanna Cholewa – Humanities, MTMS

Carissa Crombie – STEM, MTMS

Laura Horoszewski – Math, Grade 3 Brookside

- AA. It is recommended that the Board **amend** the approval for Deborah Force, School Nurse to check defibrillators in the District for a total of 10 hours from June 22, 2017 through August 31, 2017 at the per diem rate or hourly instructional supplemental rate, whichever is greater.

- AB. It is recommended that the Board of Education approve the appointment of **Mr. Giuseppe Calella**, Assistant Principal at the High School, effective August 1, 2017 through June 30, 2018 at a salary of \$107,062 + doctorate \$5,750 pro rated 11-000-240-103-000-098 (correction in salary).

- AC. It is recommended that the Board approve an additional teacher for After School Detention at the High School for the 2017-2018 school year, 1 teacher for 1 hour 50 minutes per day, on a rotational basis for 72 days at the hourly non-instructional rate \$44.85 (pending contract negotiations) account no. 11-140-100-101-000-070:

Kenneth Chanley

- AD. It is recommended that the Board approve an additional teachers for After School Supervision in the Media Center at the High School for the 2017-2018 school year, 1 teacher for 2 hours per day for 144 days, on a rotational basis at the hourly non-instructional rate \$44.85 (pending contract negotiations) account no. 11-140-100-101-000-070:

Jamie Neues

- AE. It is recommended that the Board approve a change in the salary guide category for the following certificated staff retroactive to September 1, 2017:

Lisa Papandrea	Step 7 MA
Benjamin Mulvey	Step 1 BA+15
Katherine Mennona	Step 11 MA
Amanda Freeman	Step 2 BA+15
Magdalena Fidura	Step 7 MA+30
Timothy Riesz	Step 5 MA
Eugene Giaquinto	Step 6 MA

- AF. It is recommended that the Board approve the following additional teachers for World Language Lab at the High School for the 2017-2018 school year, 1 teacher for one hour per day on a rotational basis for 72 days at the hourly instructional rate \$53.87(pending negotiations) account no. 11-140-100-101-000-070:

Marni Vicich

Sinead Kelly  
Anthony Carranante  
Natasha Carranante

AG. It is recommended that the Board approve the following certificated staff at the following step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Jessica D'Auria	Oak Tree	teacher of grade 1	Step 1 BA \$49,282	11-120-100-101-000-060	9/7/17-6/30/18	Replacement position tenure track
Vanitha Gaurishanker	HS	teacher of engineering/tech ed.	Step 6A MA \$53,327+ \$3450	11-140-100-101-000-070	TBD-6/30/18 pending criminal history	Transfer replacement tenure track
Dr. Keith Dewey	HS	teacher of language arts	Step 1 DR \$49,282+\$5750	11-140-100-101-000-070	9/12/17-11/3/17	Leave replacement
Thomas Gardner	Applegarth	teacher of grade 4	Step 2 BA \$49,282	11-120-100-101-000-050	9/27/17-2/22/18	Leave replacement Modification in end date
Christina Basile	HS	teacher of special education	117% contract	11-213-100-101-000-093	9/1/17-12/15/17	Leave replacement additional section
Scott Wall	HS	teacher of special education	117% contract	11-213-100-101-000-093	9/1/17-12/15/17	Leave replacement additional section
Anthony Arcaro	HS	teacher of special education	117% contract	11-213-100-101-000-093	9/1/17-12/15/17	Leave replacement additional section
Jovanna Quindes	HS	teacher of special education	117% contract	11-213-100-101-000-093	9/1/17-12/15/17	Leave replacement additional section
Adam Herman	HS	teacher of spec. ed.	117% contract	11-213-100-101-000-093	9/1/17-12/15/17	Leave replacement additional section
George Pangalos	HS	teacher of science	117% contract	11-140-100-101-000-070	9/1/17-12/23/17	Leave replacement additional section
Kelly Rick	HS	teacher of science	117% contract	11-140-100-101-000-070	9/1/17-12/23/17	Leave replacement additional section
Timothy Reisz	HS	teacher of science	117% contract	11-140-100-101-000-070	9/1/17-12/23/17	Leave replacement additional section
William Kelly	HS	teacher of	134% contract	11-140-100-	9/1/17-	Leave

		science		101-000-070	12/23/17	replacement additional section
Samantha Grimaldi	HS	teacher of math	117% contract	11-140-100-101-000-070	9/1/17-11/3/17	Leave replacement additional section
Dennis Kelleher	HS	teacher of math	117% contract	11-140-100-101-000-070	9/1/17-11/3/17	Leave replacement additional section
Jaclyn Puleio	HS	teacher of math	117% contract	11-140-100-101-000-070	9/1/17-11/3/17	Leave replacement additional section
Jennifer Chase	HS	teacher of math	117% contract	11-140-100-101-000-070	9/1/17-11/3/17	Leave replacement additional section
Beth Goldstein	HS	teacher of math	117% contract	11-140-100-101-000-070	9/1/17-11/3/17	Leave replacement additional section
Carre Tringali	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-2/23/18	leave replacement additional section
Robert Byrnes	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-2/23/18	leave replacement additional section
Michele Jodon	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-2/23/18	leave replacement additional section
Dana Chincarini	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-2/23/18	leave replacement additional section
Renata MacKenzie	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-2/23/18	leave replacement additional section
Robert Byrnes	HS	teacher of language arts	134% contract	11-140-100-101-000-070	9/1/17-9/13/17	leave replacement additional section
Catherine Simmons	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-9/13/17	leave replacement additional section
Sharon Demarco	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-9/13/17	leave replacement additional section
Kalynn Deedy	HS	teacher of language arts	134% contract	11-140-100-101-000-070	9/1/17-9/13/17	leave replacement

						additional section
Megan Denehy	HS	teacher of language arts	117% contract	11-140-100-101-000-070	9/1/17-9/13/17	leave replacement additional section
Kris Cauda	Mill Lake	school nurse	Step 8BA+15	11-000-213-100-000-098	9/5/17-6/30/18	Transfer
Irene Baratta	PPS	psychologist	Step 11 MA+30 120%	11-000-219-104-000-093	9/1/17-6/30/18	transfer
Mary Salama	Woodland	speech therapist	Step 1 MA 115%	11-000-216-100-000-098	9/1/17-6/30/18	Transfer
Brittany Adelino	HS	psychologist	Step 1 MA 120%	11-000-219-104-000-093	9/1/17-6/30/18	Transfer
Elizabeth Lechocinski	Applegarth/Woodland	reading specialist	Step 8 MA	11-120-100-101-000-050 50% 11-120-100-101-000-030 50%	9/1/17-6/30/18	Transfer
Stacy Blum	Barclay Brook/Mill Lake	reading specialist	Step 11 MA	11-120-100-101-000-010 50% 11-120-100-101-000-040 50%	9/1/17-6/30/18	Transfer
Jaime Juliano	HS	asst. volleyball coach	volunteer		2017-2018 school year	volunteer

AH. It is recommended that the Board approve the following non-certificated staff at the following salary guides:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Michelle Ferguson	Barclay Brook	para – kindergarten/cafe	Step 1 Reg. \$13.09/hr for 3.5 hrs.	11-190-100-106-000-010 71% 11-000-262-107-000-010 29%	9/1/17-6/30/18	Replacement position
Pamela Panagos-Crivers	Oak Tree	para- café	Step 1 Reg. \$13.09/hr. for 2.5 hrs. + \$1.00 ed degree	11-000-262-107-000-060	9/14/17-6/30/18	Transfer replacement
Karen Walker	Oak Tree	para – café	Step 1 Reg. \$13.09 for 2.5 hr.	11-000-262-107-000-060	9/11/17-6/30/18	Replacement position
Roslyn Weiner	Oak Tree	para – café	Step 1 Reg. \$13.09 for 2.5 hr.	11-000-262-107-000-060	9/1/17-10/13/17	Leave position
Nancy LoMonaco	Applegarth	para – café	Step 1 Reg. \$13.09 for 2.0 hr.	11-000-262-107-000-050	9/25/17-6/30/18	New position
Sandra Carola	Woodland	para – Title I	Step 1 Reg. Ed. \$13.09 hr./ + \$1.00 ed degree 3.75 hrs.	20-231-100-106-000-098	9/6/17-6/21/18	New position
Albert Burdge	Oak Tree	custodian	Entry level+2 <sup>nd</sup>	11-000-262-	10/2/17-	Replacement

			shift \$20.26+.55 for 8 hours	100-000-050	6/30/18 pending criminal history	position
Matthew Scimeca	MTMS	para-café	Step 1 \$13.09+ \$1.00 degree	11-000-262- 107-000-080	9/1/17- 6/30/18	Modification in salary to include ed degree
Chandana Bhawe	Mill Lake	para - LLD	Step 1 Spec. Ed. \$15.09/hr. for 3.75 hrs.	11-204-100- 106-000-093	9/1/17- 6/30/18	Replacement position
Jennifer Updale	Mill Lake	para-Title I	Step 4 Reg. \$13.39 Ed + \$1.00 degree for 3.75/hr.	20-231-100- 106-000-098	9/1/17- 6/30/18	Assignment change
Gina Ward	Mill Lake	para- PSD	Step 3 Spec. Ed \$15.29+\$2.00 toileting+\$1.00 degree for 3.75/hrs	11-216-100- 106-000-093	9/1/17- 6/30/18	Assignment change
Gail Cocorikis	MTMS	para - Autistic	Step 8 Spec. Ed\$19.86+toileting \$2.00 for 6.75/hrs.	11-214-100- 101-000-093	9/1/17- 6/30/18	assignment change
Donna Banninger	Woodland	para - Resource	Step 8 Spec. Ed. \$19.86/hr. for 6.75 hrs.+15 years longevity	11-213-100- 106-000-093	9/5/17- 12/1/17	Transfer to Leave replacement
Rosa Pieron	MTHS	para MD	Step 8 Spec. Ed +toileting for 7 hours	11-212-100- 106-000-093	9/1/17- 6/30/18	increase in hours
Nancy McNulty	MTHS	para Resource	Step 4 Spec. Ed. 7.0/hrs	11-213-100- 106-000-093	9/1/17- 6/30/18	increase in hours
Leslie Bagley	MTHS	para resource	Step 6A Spec. Ed. 7.0/hrs	11-213-100- 106-000-093	9/1/17- 6/30/18	increase in hours
Alyssa Monforte	Falcon Care	assistant group leader	\$12/hr for 3.5 hrs	65-990-320- 100-000-098	9/14/17- 6/30/18 pending criminal history	resignation replacement
Laura Spero	MTMS	para - cafe	Step 1 Reg. \$13.09 3.0hr/day	11-000-262- 107-000-080	9/14/17- 6/30/18 pending criminal history	new position
Natalie Weinhofer	Barclay Brook	para - kinder- cafe	Step 1 Reg. \$13.09 3.75/hr	11-190-100- 106-000-010 67% 11- 000-262- 107-000-010 33%	9/11/17- 6/30/18	change in start date
Sharon Lynch	MTMS	ten month secretary	Step 3 \$40,112 103.57% 7.25 hrs	11-000-240- 105-000-080	9/11/17- 6/30/18	change in start date
Cassandra Carr	HS	special ed para Resource	Step 1 Spec. Ed \$15.09/hr +\$1.00 degree for 7.0hrs/day	11-213-100- 106-000-093	9/18/17- 6/30/18	change in start date

AI. It is recommended that the Board approve the following lists of substitutes for the 2017-2018 school year:

**Certificated**

Mary Ann Csizmadia  
Christine Lee  
Patricia Toner  
Jessica Quijano  
Kimberley McKinnon  
Keith Dewey

Substitute Teacher  
Substitute Teacher  
Substitute Teacher  
Substitute Teacher  
Substitute Teacher  
Substitute Teacher

**Non- Certificated**

Ella Michalkowski  
Nicole Kessner  
Brittney Fanelli  
Stefani Scalisi  
Carly Larko

Substitute Secretary  
Substitute Paraprofessional  
Substitute Avid Tutor  
Substitute Avid Tutor  
Substitute Computer Technician

Executive File Attachments  
[resumes.pdf \(1,617 KB\)](#)

**Subject**

**B. BOARD ACTION**

Meeting Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA  
Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION  
Access Public  
Type Action

**V. BOARD ACTION (Items A through P )**

**A. Residency Contract**

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.

C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.

D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2017-2018 school year.

F. It is recommended that the Board approve the establishment of a new Learning Language Disabled Mild/Moderate Program at Woodland School for the 2017-2018 school year.

G. It is recommended that the Board approve the elimination of the Multiple Disabilities Program at Woodland School for the 2017-2018 school year.



- H. It is recommended that the Board approve the Agreement between Monroe Township Schools and Edmentum to provide professional services for Assessments at the High School for Math and Language Arts in the amount of \$4,000.
- I. It is recommended that the Board of Education approve the previously submitted Sidebar Agreement between the Board and the Monroe Township Education Association regarding high school advisory positions. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Sidebar Agreement.
- J. It is recommended that the Board of Education approve the termination of employee number 4401 effective immediately based on job abandonment.
- K. It is recommended that the Board of Education approve the creation of the following two (2) unbudgeted positions in the Monroe Township Board of Education Support Staff Association, due to an emergent need arising from growing enrollment:
1. Full-Time Secretary/Clerk in the Transportation Department.
  2. Full-Time Secretary/Clerk in the Office of Pupil Personnel Services.

The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

- L. It is recommended that the Board approve Camfel Production to provide an Interactive Assembly "Point of View" at MTMS on September 28, 2017 in the amount of \$795.00
- M. It is recommended that the Board approve the following curriculum for the 2017-2018 school year:

Math Grade K  
 Math Grade 3  
 Math Grade 8  
 Science Grade K  
 Science Grade 1  
 Science Grade 3  
 Science Grade 4  
 Science Grade 5  
 General Music Grade 4-5  
 Elementary Art TAG  
 Business Organization Grade 12  
 College Marketing Grade 12

- N. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Policy & Reg. 1240	Evaluation of Superintendent
Policy 1511	Board of Education Website Accessibility
Reg. 2460.8	Special Education – Free and Appropriate Public Education
Reg. 2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs
Reg. 2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
Reg. 2460.16	Special Education – Instructional Material to Blind or Print Disabled Students
Policy 2464	Gifted and Talented Students
Policy 2467	Surrogate Parents and Foster Parents
Policy 2622	Student Assessment
Policy & Reg. 3126	District Mentoring
Policy & Reg. 3221	Evaluation of Teachers
Policy & Reg. 3222	Evaluation of Teaching Staff Members, excluding Teachers and Administrators
Policy & Reg. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals

Policy & Reg. 3224	Evaluation of Principals, Vice Principals and Assistant Principals
Policy & Reg. 3240	Professional Development for Teachers and School Leaders
Policy & Reg. 5116	Education of Homeless Children
Policy 5460	High School Graduation
Policy 5465	Early Graduation (ABOLISHED)
Policy & Reg. 5610	Suspension
Policy 5620	Expulsion
Policy 8350	Records Retention

O. It is recommended that the Board approve the following District Goals for the 2017-2018 school year:

**Goal #1: Improve Student Achievement**

- Continue to develop innovation through real world and project-based learning
- Explore programs and partnerships to advance STEM initiatives
- Utilize data to continue to improve student proficiency in LAL, Math and Science
- Develop the Whole Child through cultural awareness, character development and an emphasis on a healthy lifestyle

**Goal #2: Improve School Facilities**

- Installation/construction of 12 Temporary classroom units/trailers at Monroe Township Middle School
- Development of land donated by Monroe Township to be used for expanded school bus parking
- Continuation of the MTSD capital improvement program

**Goal #3: Increase Community Involvement**

- Broaden parent/community engagement and communication
- Engage the community in discussions regarding the need and importance of passing the referendum
- Collaborate with community stakeholders in implementing the next phase of the 1:1 technology initiative at MTHS

**Goal #4: Improve Management and Operations**

- Continue our efforts to seek fair and equitable State Aid funding Produce a 2018/2019 school budget which provides for 300-500 additional students, supports the curriculum, addresses aging school facilities, adds new quality staff required for growth, while staying within the tax levy cap.
- Continue to pursue spending efficiency and best fiscal practices
- Application for safety grants to fund specific safety improvement projects
- Develop and present a referendum which will satisfy the needs of a growing student body

P. It is recommended that the Board approve the following Board Goals for the 2017-2018 school year:

**Goal 1:** Evaluate and adopt a plan for enrollment growth and facility needs.

**Goal 2:** Continue professional development for board members (the Board will review the Sampling of Programs to decide upon programs for additional training).

**Goal 3:** Improve committee communication / reports with board members.

**File Attachments**

[policy alerts for 9-13.pdf \(479 KB\)](#)

[Regulation alerts 9-13-16.pdf \(750 KB\)](#)

[Student Teaching Approval September 13 2017.pdf \(32 KB\)](#)

[PD.pdf \(606 KB\)](#)

Executive File Attachments

[residency.pdf \(1,134 KB\)](#)

[Field Trip Requests - September 13, 2017.pdf \(66 KB\)](#)

[additional residency.pdf \(381 KB\)](#)

## **12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS**

<b>Subject</b>	<b>A. BOARD ACTION</b>
Meeting	Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

### **BOARD ACTION** (Items A through I)

#### **A. PROFESSIONAL APPOINTMENTS**

1. It is recommended that members of the Monroe Township Board of Education approve Cross County Clinical & Educational Services, Inc. P.O. Box 150, Ringwood, NJ 07456 to provide the following services for the 2017-2018 school year:

Bilingual Child Study Team Evaluations in all languages \$850.00 per evaluation

- Speech
- Psychological
- Educational
- Social Work Evaluation
- Physical Therapy
- Occupational Therapy

Translation/Interpreter Services Minimum of 2 hours a day on site \$100.00-\$250.00 per hour.

The following Child Study Team Evaluations in English at a fee of \$625.00 each:

- Speech
- Psychological
- Educational
- Social Work Evaluation

The following Child Study Team Evaluations in English at a fee of \$850.00

- Physical Therapy
- Occupational Therapy

On-site services for the following at a fee of \$95.00 to 165.00 per hour each:

- Psychological
- Speech Therapy
- LDTC
- Social Worker
- Occupational Therapy
- Physical Therapy

2. It is recommended that members of the Monroe Township Board of Education approve NJ Pediatric

Feeding Associates to provide the following services during the 2017/2018 school year:

Feeding Assessment	\$750.00 per student
Feeding Training	\$175.00 per student

3. It is recommended that the members of the Monroe Township Board of Education approve Sharon Ferraro, P.O. Box 221, South Plainfield, NJ 07080 to attend meetings as a sign language interpreter at a fee of \$200.00 per meeting for the 2017/2018 school year.

This rate remains the same as prior years.

4. It is recommended that members of the Monroe Township Board of Education approve Devenny Bennett, 725 Hart Drive, Bridgewater, NJ 08807 as a Substitute Counselor for the 2017 Summer Band Camp for a total fee of \$377.09.

5. It is recommended that members of the Monroe Township Board of Education approve Christopher Vitale, 190 Buckingham Way, Somerset, NJ 08873 as a 2017 Marching Band Assistant/Drill Designer for a total fee of \$200.00.

6. It is recommended that members of the Monroe Township Board of Education approve Stephanie Modzelewski, 6 Walnut Street, Monroe Township, NJ 08831 for the 2017 Summer Band Camp Music/Drill Support for a total fee of \$1,100.00.

**B. TRANSFER # 1**

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for July, 2017 for Fiscal Year 2017/2018 as previously submitted.

**C. BILL LIST**

It is recommended that the bills totaling \$8,446,371.16 for July 2017 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

**D. SECRETARY'S FINANCIAL & CASH REPORT**

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2017, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the July 2017 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

**E. CONTRACT-ROSETTA STONE**

It is recommended that the Board of Education amend the Board's resolution dated June 14, 2017, approving the proposal for Rosetta Stone Language Learning Suite for the term of July 1, 2017 through June 30, 2018, to provide approval of additional licenses at a cost of \$5,959.73 as a result of an increase in student users.

**F. BID AWARD - SNOW PLOWING AND SNOW REMOVAL**

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

WHEREAS, on September 7, 2017 the Business Administrator/Board Secretary received and opened bids for Snow Plowing and Snow Removal in the Monroe Township School District from Garden Irrigation, Inc., the only bidder, in the amount of \$286,800.00; and

WHEREAS, the bid of Garden Irrigation Inc. has been reviewed by the Board's staff and counsel, and appears to conform to the Board's specifications in all material respects.

NOW, THEREFORE, BE IT RESOLVED that the contract for Snow Plowing and Snow Removal in the Monroe Township School District is hereby awarded to Garden Irrigation, Inc., 316 Tennent Road, Morganville, New Jersey 07751 in the amount of \$286,800.00 in accordance with its Proposal and the Board's specifications.

G. RESOLUTION TO AMEND TRAVEL RESOLUTION DATED MAY 10, 2017

It is recommended that members of the Monroe Township Board of Education amend the Board's resolution dated May 10, 2017 approving travel expenditures in connection with the New Jersey School Boards Association 2017 Workshop & Exhibition to authorize travel for the previously approved Board Members/Administrators to Atlantic City, New Jersey for the period from October 23 to October 26, 2017 with the following revision:

Authorize scooter rental allowance for Patricia Lang not to exceed \$250.00.

H. KEYSTONE PURCHASING NETWORK – NATIONAL COOPERATIVE PURCHASING

WHEREAS the Keystone Purchasing Network is a cooperative purchasing program administered by the Central Susquehanna Intermediate Unit, an educational service agency and political subdivision of the Commonwealth of Pennsylvania, located in Milton, Pennsylvania, which provides nationally bid contracts with many national vendors and allows other public entities to become members to use various publicly bid contracts; and

WHEREAS, the Monroe Township Board of Education desires to join the Keystone Purchasing Network to use various contracts to acquire products, installation, equipment or other services that have already been publicly bid on a national basis that will save the Board time and money in acquiring products and services that are on the Keystone Purchasing Network's contracts.

NOW, THEREFORE, BE IT RESOLVED that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary on behalf of the Board to participate in cooperative purchasing agreements with Keystone Purchasing Network during the 2017-2018 school year.

I. RESOLUTION AUTHORIZING ARCHITECT TO SUBMIT DOCUMENTATION TO DOE

WHEREAS, the Monroe Township Board of Education ("Board of Education"), a regular operating public school district in Middlesex County in the State of New Jersey has identified a project consisting of the construction of a new middle school on land, which is anticipated to be donated to the Board of Education by the Township of Monroe ("Project"), for which it wishes to seek the approval of the New Jersey Department of Education ("DOE"); and

WHEREAS, the Board of Education, through its architect, DIGroupArchitecture, LLC ("Architect"), intends to submit an application for the Project for approval to the DOE; and

WHEREAS, in connection with the Project, the Board of Education will prepare an amendment to its Long Range Facilities Plan ("Plan Amendment") in connection with the Project; and

WHEREAS, the Board of Education, through the Architect, intends to submit the Plan Amendment to the DOE for approval.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, AS FOLLOWS:

1. The Board of Education hereby authorizes the Architect to submit to the DOE for approval an application for the Project.
2. The Board of Education hereby authorizes the Architect to submit to the DOE for approval the Plan Amendment and the Land Acquisition submission.

3. The Board of Education hereby authorizes and directs the Secretary of the Board of Education and the Architect to take all other actions necessary in order to obtain all approvals of the DOE and to obtain from the DOE the financial information (including the preliminary eligible cost letters) required in order to complete the proposals for submission to the Middlesex County Board of Education.

4. This resolution shall take effect immediately.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA  
Prepared by

September 13, 2017  
Meeting Date

File Attachments

[Rosetta additional.pdf \(89 KB\)](#)

[NJPPFA 17.18.pdf \(106 KB\)](#)

[Cross County Clinical.pdf \(233 KB\)](#)

[Garden Irrigation Co. Inc..pdf \(46 KB\)](#)

[Financials 09.1317.pdf \(2,270 KB\)](#)

### **13. BOARD PRESIDENT'S REPORT**

### **14. OTHER BOARD OF EDUCATION BUSINESS**

### **15. PUBLIC FORUM**

<b>Subject</b>	<b>A. PUBLIC FORUM (See Note 3)</b>
Meeting	Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	15. PUBLIC FORUM
Access	Public
Type	Information
See Note 3.	

### **16. CLOSED SESSION RESOLUTION**

<b>Subject</b>	<b>A. CLOSED SESSION RESOLUTION</b>
Meeting	Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	16. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Discussion regarding Superintendent Merit Goals pursuant to the Employment Agreement between the Superintendent and the Board.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

## **17. PUBLIC FORUM**

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**Subject**            **A. PUBLIC FORUM (See Note 3)**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           17. PUBLIC FORUM

Access             Public

Type                Information

See Note 3.

## **18. NEXT SCHEDULED BOARD OF EDUCATION MEETING**

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**Subject**            **A. NEXT SCHEDULED BOARD OF EDUCATION**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           18. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Access             Public

Type

The next scheduled Board of Education Meeting is scheduled for October 18, 2017 7:00 p.m. at the Monroe Township High School.

## **19. ADJOURNMENT**

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**Subject**            **A. Notes**

Meeting            Sep 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category           19. ADJOURNMENT

Access             Public

Type                Action

### **NOTES**

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.